

COMMON  
COMMAND  
WORDS

Identify parts, the relationship between them, and their relationships with the whole. Draw out and relate implications.

Analyse

Present *in brief* form.  
Similar words: give,  
identify, list, state.

Name

Give a concise account of only the *main points* of a text, idea or argument; do not go into details and examples.

Identify and explain the *similarities* and/or *differences* between items.

Compare

Summarise

Using speech or writing to communicate ideas and information on a subject, possibly debating both sides of the statement.

Discuss

Outline

Give a *brief sketch* of content. More than naming, but not a detailed description

Explain

Describe

Discuss cause and effect and/or make links between things clear – often using own words.

Give *details* of characteristics and/or features. More needed than an outline or than a list. May refer to a concept, process, experiment, situation or facts.